

ADVISORY NEIGHBORHOOD COMMISSION 3C GOVERNMENT OF THE DISTRICT OF COLUMBIA

CATHEDRAL HEIGHTS • CLEVELAND PARK MASSACHUSETTS AVENUE HEIGHTS McLEAN GARDENS • WOODLEY PARK

Single Member District Commissioners
01-Lee Brian Reba * 02-Gwendolyn Bole * 03-David Valdez
04-Arthur Barkmann* 05-Margaret Siegel * 06-Carl Roller
07- Victor Silveira * 08-Catherine May * 09-Nancy MacWood

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MINUTES Advisory Neighborhood Commission 3C April 18, 2015 Public Meeting Second District, MPD 7:30PM

I. Establishment of Quorum:

The Chair, Commissioner Roller, called the meeting to order at 7:34pm and announced that there was a quorum. Seven of the other 8 Commissioners were present. Commissioner David Valdez arrived at 7:50pm.

II. <u>Verification of Notice</u> (Listserves: CP,WP, CAH, MG, OG, QH, Ward3DC, and NWC, Twitter):
The Secretary confirmed that notice of the meeting had been sent to seven community listservs, published in the Northwest Current newspaper and put on Twitter, in addition to the ANC3C website.

III. Agenda

Commissioner Reba moved approval of the Agenda. The motion was approved by voice vote.

IV. Announcements

Mike Matthews, Community Liaison for the Mayor, announced that there will be a Volunteer Clean-up Day for Rock Creek Park on Saturday, April 23, 2016 from 9am-12:00pm. Volunteers will meet on Calvert Street NW

V. Community Forum

No issues presented.

VI. Consent Calendar

- 1. Motion of No Objection to Renewal of Alcohol and Beverage Regulatory Administration ("ABRA") Licenses with no changes, f the following establishments in ANC3C:
 - a. All Letters/Comments must be filed by April 18; Hearing will be held on May 2 for the following:
 - 1. ABRA license ABRA-091375 by Paragon Thai, 3507 Connecticut Ave NW. Endorsement for Summer Garden.
 - b. All Letters/Comments must be filed by May 2; Hearing will be held on May 16 for the following:
 - 1. ABRA license ABRA-097957 by RAKU Asian Diner at Cathedral Commons, 3312 Wisconsin Ave NW.
 - c. All Letters/Comments must be filed by May 9; Hearing will be May 23 for the following:
 - 1. ABRA license ABRA-097610 by Barcelona at Cathedral Commons, 3310 Wisconsin Ave NW.
 - 2. ABRA license ABRA-081772, for Siam House, 3520 Connecticut Avenue NW.

- 3. ABRA license ABRA-013816 for Omni Hotel Management Corp. (The Shoreham Hotel), 2500 Calvert Street NW
- 4. ABRA license ABRA-026206, for Cairo, Inc- Trade Name: Medaterra, 2614 Connecticut Avenue NW.
- d. All Letters/Comments must be filed by May 16; Hearing will be held on May 31, 2016 for the following:
 - 1. ABRA license ABRA-086295 for Medium Rare Cleveland Park, LLC, 3500-3502 Connecticut Avenue NW.
 - 2. ABRA license ABRA-013738 for Alero Restaurant, 3500 Connecticut Avenue NW.
 - 3. ABRA license ABRA-060553, for Mr. Chen's, Inc, 2604 Connecticut Avenue NW.
 - 4. ABRA license ABRA-085456, for Italian Pizza Kitchen, 2608 Connecticut Avenue NW.
- e. All Letters/Comments must be filed by May 23; Hearing will be held on June 6, 2016 for the following:
 - 1. ABRA license ABRA-014225 by Cactus Cantina, 3300 Wisconsin Ave NW.
 - 2. ABRA license ABRA-097610 by Two Amy's LLC, 3715 Macomb Street NW
 - 3. ABRA license ABRA-060528 by Indique, 3512 Connecticut Avenue NW
- 2. Motion of No Objection to a Historic Preservation Review Board application for 2939 Macomb Street, to construct side dormon each side of a contributing house to the Cleveland Park Historic District. Each dormer would be below the original roof peak and pulled back 2 ft. from the side walls. A third dormer would be constructed on the rear of the hipped roof and it would be aligned with the rear wall. Hearing date is April 21, 2016
- 3. Motion of No Objection to a Board of Zoning Adjustment ("BZA") application for the new District of Columbia Public Library ("DCPL") Cleveland Park Branch Library, located at 3310 Connecticut Avenue NW. DCPL has requested a special exception, I 19257, from the BZA to waive the parking requirement associated with building a new facility. Per Sec. 2108 of the zoning code, libraries may seek 100% relief from parking requirements if certain conditions either do not contribute to congestion parking issues or mitigate parking demand. Hearing date is May 10, 2016.
- 4. Consideration of a resolution for a Historic Preservation Review Board application, HPA 16-313, for a two story addition to main house to replace a noncontributing existing one story addition, and renovation to the facade of a two story garage, including replacing the roof, for 3400 Massachusetts AV NW. Hearing date is **April 28**, 2016.

Commissioner MacWood moved approval of the Consent Calendar. Motion was approved by voice vote.

ANC 3C Resolution No. 2016-019 Regarding an HPRB Application (HPA 16-313) for Renovations to a One-story Addition and Garage Modification for 3400 Massachusetts Avenue NW

WHEREAS the owner of 3400 Massachusetts Avenue NW has filed an application with HPRB (HPA 16-313) to restore of the core of the original house and to replace the single story addition with a new single story and in some places two story addition and to renovate the existing two story garage to more closely match the Mediterranean style of the old house, and

WHEREAS, the property is a prominent visual landmark along Massachusetts Avenue, helping to define the gracious architectural and urban character of that avenue, and is in close proximity to the U. S. Naval Observatory in addition to numerous embassies, religious and cultural institutions, and private residences; and

WHEREAS, the property contributes both to the aesthetic beauty and cultural heritage of the District of Columbia, is both historically and architecturally significant, and

WHEREAS the main house on this property was designated as a Historic Landmark in July 2015 and is located in an R1B neighborhood,

WHEREAS the plans were developed in consultation with the Historic Preservation Office and have been reviewed by the Planning and Zoning Committee of ANC3C and have received the endorsement of nearby neighbors and the Massachusetts Avenue Heights Citizens Association, and

WHEREAS the main building would continue to be located on its original site on the property and the façade would be restored to its original condition and Mediterranean design; and

WHEREAS, the single story addition, which did not contribute to the Historic Landmark designation and is not in the style of the original home, would be replaced by a single and two story addition more in keeping with the Mediterranean style of the Historic Landmark home, and

WHEREAS the two story garage, which did not contribute to the Historic landmark designation and is not in the style of the original home, would be modified so that the facades are more in keeping with the style of the historic landmark designation of the main home and the flat roof, which is not in keeping with the style of the original landmarked home, would be replaced with a pitched roof more in keeping with the style of the original home, and the plans for the pitched roof at approximately 22 ft. height would exceed the new zoning regulations which will be in effect in September 2016 which for an R1B neighborhood would permit a garage roof height of 20 ft by approximately two feet,

BE IT THEREFORE RESOLVED that ANC3C has no objection to the proposed plans to restore the landmarked main structure and to replace the noncontributing addition with a two story structure in keeping with the Mediterranean style of the original landmarked home and to renovate the existing two story garage so that it is more in keeping with the style of the original landmarked building, and

BE IT FURTHER RESOLVED that ANC 3C has no objection to the plan for the pitched roof proposed for the existing two story garage as being more in keeping with the historic nature of the original building and finds that the proposed roof would improve the design integrity of the landmarked property, and

BE IT FURTHER RESOLVED that ANC3C preserves the right to review any modifications to the submitted plans, and

BE IT FURTHER RESOLVED that the Chair, the Commissioner for ANC3C08 or their designee is authorized to represent the Commission on this issue.

Attested by

Carl Roller

Chair, on April 18, 2016

This resolution was approved by voice vote on April 18, 2016 at a scheduled and noticed public meeting of ANC 3C at which a quorum (a minimum of 5 of 9 commissioners) was present.

VII. Commission Business

- 1. <u>Presentation from the Office of Planning regarding Planned Unit Developments ("PUDs"):</u>

 Joel Lawson, from Office of Planning, explained the PUD zoning concept and process. The PUD handouts may be found on the ANC3C website.
- 2 <u>Presentation from the District of Columbia Board of Elections regarding voter registration changes</u> and the introduction of new voting technology:

Kevin Newsome, from the DC Board of Elections, provided the overview. Documents relating to the presentation may be found on the ANC3C website.

3. Consideration of a resolution regarding an application by The Bozzuto Group for a "minor modification" to Zoning Order 08-15: 3300-3400 Wisconsin Avenue NW:

Commissioner Roller provided the background for the resolution. Geoff Case, David Avitabile, and Ben Hoskins represented The Bozzuto Group, Mark Russell was present to represent Silver Restaurant. Commissioner Roller read and moved a resolution on the matter. Commissioner MacWood noted that what was requested in the application was significant and ot a minor modification and the application should go to the full Zoning Commission. Commissioner Silveira offered a friendly amendment, which was accepted. Commissioner Roller asked for a roll call vote. The motion was adopted by a vote of 9-0.

ANC 3C Resolution No. 2016-xxx

Regarding The Bozzuto Group's BZA Application for a Minor Modification to BZ 08-15 Concerning the 3300 and 3400 Blocks of Wisconsin Avenue NW

WHEREAS, The Bozzuto Group has applied for a Minor Modification in Z.C. Case No. 08-15, which established a Planned Urban Development ("PUD") for the 3300 and 3400 blocks of Wisconsin Avenue NW;

WHEREAS, the PUD included terms and conditions that reflected negotiations and compromises reached by various stakeholders, including ANC3C and The Bozzuto Group's predecessor-in-interest, Stop-and-Shop (the previous owner of the real property subject to the PUD);

WHEREAS Condition 5(b) specified:

Restaurants, prepared food shops, and fast food establishments are permitted, but shall occupy no more than 20% of the commercial linear street frontage within the PUD Site.

WHEREAS, the terms of this restriction on the linear street frontage was a topic of extensive and sometimes fierce debate within the community and was not reached arbitrarily or without substantial community input (see e.g., Exhibit A, ANC3C Resolution 2009-01, Resolved #11, discussing the 20% limitation on linear frontage for use by restaurants; and Findings of Fact, Z.C. Order No. 08-15); and

WHEREAS, the intent of the restaurant restriction was to maintain a neighborhood serving commercial area, control parking demand and congestion, and prevent the development of an entertainment district; and

WHEREAS, the PUD's original applicant, Friendship-Macomb SC Inc., requested removal of the existing Macomb-Wisconsin Neighborhood Commercial Overlay that restricted restaurant frontage to 25% of the entire commercial area; and agreed in 2008 to a separate and additional 20% restriction on the PUD frontage as part of the negotiations and compromise with the community and the District with full knowledge that it was an important and substantive restriction on the use of the property;

WHEREAS, the Applicant describes its request for a "minor modification" by saying it has 41'2" of frontage available under the 20% limitation imposed by the order and is asking for an additional 51'7", such that the new restaurant will occupy a total of 92'9";

WHEREAS, if the Applicant's request is approved, it will be used to create the largest restaurant space in the entire development, with 5,230 square feet, a volume that is more than 20% larger than the biggest existing restaurant, the Grilled Oyster Company, which occupies 4,169 square feet;

WHEREAS, there remain vacant storefronts that could be occupied by a restaurant or other food service provider that would not require the requested modification;

WHEREAS, a "minor modification" is described by the Zoning Commission as a procedural device intended to address matters of "little nor no importance or consequence," typically relating to "technical corrections or inadvertent mistakes" (see Exhibit B, Instructions to Form 151);

WHEREAS, the restaurant-concept The Bozzuto Group intends to occupy the proposed space is called Silver, and it would offer three-meal service (including breakfast) seven days a week;

WHEREAS, the commissioners of affected SMDs within ANC3C have received feedback from their constituents that is generally supportive of this restaurant-concept but constituents have also raised a number of concerns, including:

- 1. The impact that patrons of the proposed restaurant would have on on-street parking.
- 2. The sufficiency and efficacy of the existing parking validation program for neighboring businesses (that is, businesses not located within the PUD), which was a significant public benefit mandated by Z.C. Order #08-15.
- 3. The effect on the goal of providing a range of neighborhood services and avoiding creation of an entertainment district.
- 4. For many of the residents who do approve of the concept, that approval is conditioned on the fact that it is a three-meal concept that will offer breakfast seven days a week.

WHEREAS, feedback from the residents who reside in SMD06, which includes the commercial space subject to the minor modification on the 3400 block of Wisconsin Avenue NW, has been overwhelming in favor of finding a compromise so that an establishment that offers breakfast-service will move into the Cathedral Commons development, and similar feedback has been provided by the residents of SMD07, which includes the 3300 block of Wisconsin Avenue NW and the south parcel of the Cathedral Commons development;

WHEREAS, feedback from residents who reside in SMD09, which includes the side of the 3300 and 3400 blocks of Wisconsin Avenue NW opposite the development, has generally reflected concerns that the proposed modifications would further turn the development into a destination rather than a neighborhood servicing set of businesses and would have a detrimental impact on neighborhood and residential parking;

WHEREAS, it is the understanding of ANC3C based on information provided by The Bozzuto Group that only two of the non-PUD businesses are participating in the parking validation program mandated by the PUD, places additional strains on the availability of on-street parking throughout the neighborhood and raises concerns about the sufficiency of the program developed by the Applicant and whether it complies with the intent of the PUD (see generally, Condition 8(b), Order No. 08-15, "The Project shall make at least 30 spaces in the South Parcel garage available during off-peak hours for users of existing neighborhood restaurants and overnight parking for the surrounding community");

WHEREAS, the impact on parking in the community is directly related to the 20% limitation on linear frontage for use by restaurants as originally negotiated by the parties and as incorporated by the Zoning Commission into the PUD;

WHEREAS, the Applicant is also requesting permission for the new tenant to erect signage facing Wisconsin Avenue NW that would be 36" in height rather than the currently permitted 18" restriction on lettering that applies throughout the rest of the PUD and an illuminated vertical blade sign;

WHEREAS, Z.C. Order #08-15 incorporated into the PUD an exhibit called Sign Standards - Exhibit 46D (attached hereto as Exhibit C), which specified that the lettering for any sign would not exceed 18" in height and provided examples of "blade signs" significantly different in concept and much smaller in size than the illuminated "blade sign" represented in Exhibit D to the Applicant's minor modification packet;

WHEREAS, several commissioners of ANC3C have met with the Applicant and Applicant's counsel in person and over the phone to discuss the above concerns and the Applicant has responded that it would be willing to incorporate the following modifications/conditions:

- 1. Require any tenant of the subject space (i.e., Silver and any successor restaurant to occupy the same space) to provide all-day, three-meal service (including breakfast);
- 2. Ensure the validation for on-site parking will remain valid even if a patron stays longer than the validation period (i.e., a customer will only have to pay for the amount above the validated period);
- 3. For all Cathedral Commons' establishments, the validation period will be extended from 90 minutes to 2 hours:
- 4. For all neighborhood restaurants, the validation period for free parking provided under the PUD will be extended from 90 minutes to 2 hours;
- 5. Reduce the size of the proposed signage facing Wisconsin Avenue NW from 36" to 30";

WHEREAS, ANC3C appreciates the Applicant's willingness to discuss these issues and its willingness to compromise on the terms of the application itself, but believes the "minor modification" procedure is not the appropriate process for fully addressing and incorporating these adjustments to major and substantial clauses of the original PUD;

THEREFORE, BE IT RESOLVED, ANC3C finds that the 20% restriction on linear frontage for use by restaurants is a substantial component of the PUD, mutually agreed to by the parties and purposefully ordered by the Zoning Commission;

FURTHER RESOLVED, ANC3C objects to this application being considered as a minor modification, as the 20% restriction on restaurants' use of linear frontage was a major component of the negotiations and compromise reached by the parties and incorporated into the PUD;

FURTHER RESOLVED, ANC3C requests this matter be removed from the Zoning Commission's Consent Calendar and be scheduled for a public hearing as soon as possible;

FURTHER RESOLVED, ANC3C is concerned about the sufficiency of the Applicant's existing parking validation program for neighboring businesses and finds the current program has resulted in a significant underutilization that is inconsistent with the terms of the PUD, and ANC3C recommends the Zoning Commission review and revise the order such that its intent and purpose is realized in light of the current and physical and operational limitations of the parking garage as it was built, which is in a controlled-access facility with automated payment systems without a parking attendant;

FURTHER RESOLVED, ANC3C requests the Zoning Commission require The Bozzuto Group to provide a semiannual written report to ANC3C detailing the actual usage by the neighboring non-PUD business and community under Condition 8(b) to facilitate a fact-based assessment of the efficacy of the program and its compliance with Order 08-15;

FURTHER RESOLVED, ANC3C recommends, in the event the Applicant's request for a "minor modification" is granted without a public hearing, that a restriction be imposed in the event the original tenant of the proposed space (i.e., Silver) ceases operations on the 3300 and 3400 blocks of Wisconsin Avenue NW, or its lease is terminated, sold or reassigned to a third-party, the terms of the modification shall terminate and the original 20% restriction will apply immediately;

FURTHER RESOLVED, ANC3C objects to the request for relief from the 18" lettering height restriction on signage and the blade sign, as it is inconsistent with the signage found elsewhere within the development and neighboring businesses, inconsistent with the standards incorporated into the PUD, and light from the

proposed signs would be directed across the street towards single-family homes that would be adversely affected by the increased level of commercial light pollution at night;

FURTHER RESOLVED, the Chair and the commissioner for SMD06 or their designees are authorized to represent ANC3C in this matter.

Attested by

Carl Roller

Chair, on April 18, 2016

This resolution was approved by a role-call vote of 9-0 on April 18, 2016 at a scheduled and noticed public meeting of ANC 3C at which a quorum (a minimum of 5 of 9 commissioners) was present.

4. Consideration of a resolution to urge the DC Council to provide \$1.1 million of additional budget authority and appropriation for the District of Columbia Public Library ("DCPL") Cleveland Park Library new construction project, located at 3310 Connecticut Avenue NW:

Commissioner MacWood provided the background on the issue. Her recommendation was for ANC3C to join other community groups to urge DCPL to seek additional funding. She read and moved a resolution on the matter. Commissioner May, Vice-Chair, asked for a voice vote. The motion passed by voice vote.

NOTE: Commissioner Roller stepped out during the discussion.

ANC 3C Resolution No. 2016-021

Resolution Regarding Increasing the Budget Authority for the New Cleveland Park Branch Library, 3310 Connecticut Avenue NW

WHEREAS, the District of Columbia Public Library (DCPL) intends to demolish the existing Cleveland Park Library and construct a new 2-story library that will serve the entire ANC 3C area; and

WHEREAS, the Cleveland Park Library provides one of the few public assembly options in ANC 3C since there is no community center or recreation center; and

WHEREAS, the Cleveland Park Library has the highest number of patrons of any branch library in the DCPL system; and

WHEREAS, DCPL presented the ANC and the community with a proposal to increase all program areas, including 5,230sf of meeting and assembling space; and

WHEREAS, DCPL has recently revised the plans to remove 4,000sf of program, including a 2,800sf assembly space, kitchen, circulation space, and associated spaces, from the basement level and to leave much of the basement unexcavated; and

WHEREAS, this significant revision has resulted in adding slightly more meeting space on the first floor and reducing program space; and

WHEREAS, DCPL has stated to ANC 3C commissioners that the revisions are due to a budget gap of \$1.1million between the \$18.6million budgeted for the project and the actual construction costs; and

WHEREAS, ANC 3C commissioners were copied on a March 28, 2016 letter from the Woodley Park Community Association to Richard Reyes-Gavilan, Executive Director of DCPL, urging DCPL to request more funding to provide needed additional assembly space, and on a March 30, 2016 letter to Councilmember Mary Cheh from the Cleveland Park Citizens Association urging the Council to appropriate additional funds to cover the budget gap for assembly space:

BE IT RESOLVED that ANC 3C strongly urges the DC Council to approve a \$1.1million addition to the Cleveland Park Library project budget in order to fully excavate and outfit the basement level for current and future program needs;

BE IT RESOLVED that ANC 3C understands that the small Cleveland Park Library lot bordered by streets on three sides and with zoning overlay development restrictions is limited in how program features can be expanded, and thus, it is imperative to utilize the basement level that is less limited by zoning;

BE IT FURTHER RESOLVED that ANC 3C finds that it is prudent long-term planning to maximize the lot with development in order to accommodate the very high level of current usage and to facilitate growth in program needs as the service population increases; and

BE IT RESOLVED that ANC 3C authorizes the Chair and the SMD 3C09 Commissioner to represent the ANC on this matter.

Attested by

Carl Roller

Chair, on April 18, 2016

This resolution was approved by a voice vote on April 18, 2016 at a scheduled and noticed public meeting of ANC 3C at which a quorum (a minimum of 5 of 9 commissioners) was present.

5. Consideration of a resolution for a Historic Preservation Review Board ("HPRB") application for 3203 Macomb Street to construct a second story over a one-story garden room addition to a non-contributing house in the Cleveland Park Historic District.:

Commissioner MacWood provided the background on the issue of a non-contributing house in the Historic District. She read and moved a resolution on the matter. The motion passed by voice vote.

ANC 3C Resolution No. 2016-022
Regarding an HPRB Application to Alter and Expand an Addition for 3203
Macomb Street, NW

WHEREAS, the owners of a house at 3203 Macomb Street have filed for concept approval with the Historic Preservation Review Board (HPRB) to alter an existing one-story addition and to construct a second story over this addition; and

WHEREAS, the house at 3203 Macomb St. is a non-contributing house in the Cleveland Park Historic District; and

WHEREAS, ANC 3C previously approved a second story addition over the same footprint, but that design is being replaced with the current application proposal; and

WHEREAS, the proposed addition roofline has been lowered per a suggestion at the ANC Historic Preservation Committee meeting; and

WHEREAS, the existing number of windows on the existing one-story addition will be reduced to 5 casement style windows per Option A; and

WHEREAS, in substantial part the side and rear elevations of the proposed addition is similar to the previously approved design:

BE IT RESOLVED that ANC 3C finds the change in roofline and windows since the ANC Historic Preservation Committee meeting have reduced the appearance of the mass and scale of the addition, and thus, the ANC 3C has no objection to the application;

BE IT FURTHER RESOLVED that ANC 3C authorizes the Chair and SMD 3C09 commissioner to represent the ANC on this matter.

Attested by

Carl Roller

Chair, on April 18, 2016

This resolution was approved by a voice vote on April 18, 2016 at a scheduled and noticed public meeting of ANC 3C at which a quorum (a minimum of 5 of 9 commissioners) was present.

6. <u>Consideration of a resolution regarding the lack of notification to ANCs and Community Organizations for meetings regarding the Proposed Transitional Housing facility at 2619 Wisconsin Ave NW:</u>

Commissioner May provided a community update on this matter and not a resolution. The DC Council did not vote on this matter this month and there has been no notice as to when the vote will take place. The Mayor's website still shows June 7, 2016 as a tentative BZA hearing date, but no application has been filed. Any questions on this issue should be addressed to Commissioner May.

VIII. Other Business

- 1. <u>Secretary's Report</u>: Commissioner Bole moved adoption of the March 14 and March 21, 2016 minutes. Motion passed by voice vote.
- 2. <u>Treasurer's Report:</u> Commissioner Siegel noted that the last allotment to ANC3C was approved with no deductions.

- 3. <u>Administrative Issues:</u> Commissioner Roller noted a new, expanded notification system going forward with respect to the agenda.
- **4.** Single Member District reports:

01: MPD has been conducting safety stop checkpoints on Cathedral Avenue NW, east of Connecticut Avenue NW. These will continue throughout the summer. There have also been concerns regarding illegal parking on Hawthorne Street NW.

05: Treework regarding street trees did not happen.

09: Sidewalk reconstruction saga continues - there is a meeting with DDOT April 19, 2016 to walk the entire length of Newark Street and 35th Street. The redundant utility poles on the 2700 block of Macomb Street have been removed. Washington Gas is now digging up the street to replace gas lines! Klingle Watershed Greenstreets is having a meeting with DDOT, as there is a requirement to manage storm water runoff. Finally, bio-retention and permeable pavers are being considered for alleys. There is a walk-around meeting scheduled for May to see which alleys have been targeted for replacements. There will be another meeting in August when final sites have been chosen.

IX. Adjournment

Commissioner MacWood made a motion to adjourn, which passed by voice vote. Meeting was adjourned at 9:30 pm.

The next meeting of ANC3C is scheduled for Monday May 16, 2016, at 7:30pm in the MPD2D Community Room located at 3320 Idaho Avenue NW. Please check anc3c.org for any updates.

Attested by

Gwendolyn Bole, Secretary, on April 18, 2016

These minutes were approved by a voice vote on April 18, 2016 at a scheduled and noticed public meeting of ANC 3C at which a quorum (a minimum of 5 of 9 commissioners) was present.