

Quarterly Report - ANCC FY18 Q1

| | | |
|---|------------|--------------------|
| Balance Forward | | \$15,607.76 |
| <hr/> | | |
| Receipts | | |
| District Allotment | \$5,116.03 | |
| Interest | \$0.00 | |
| Other | \$0.00 | |
| Transfer From Savings | \$0.00 | |
| Total Receipts | | \$5,116.03 |
| Total Funds Available During Quarter | | \$20,723.79 |
| <hr/> | | |
| Disbursements | | |
| 1. Personnel | \$1,613.47 | |
| 2. Direct Office Cost | \$0.00 | |
| 3. Communication | \$0.00 | |
| 4. Office Supplies, Equipment, Printing | \$650.28 | |
| 5. Grants | \$0.00 | |
| 6. Local Transportation | \$0.00 | |
| 7. Purchase of Service | \$0.00 | |
| 8. Bank Charges, Transfers and Petty Cash | \$0.00 | |
| 9. Other | \$0.00 | |
| Total Disbursements | | \$2,263.75 |
| <hr/> | | |
| Ending Balance | | \$18,460.04 |
| <hr/> | | |

Approval Date by Commission: March 19 2018

Treasurer: [Signature]

Chairperson: [Signature]

Secretary Certification: [Signature] Date: 3/19/18

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting when there existed a quorum.

ANC 3C Q1 FY18 Transactions

| Check | Date | Payee/Payor | Cat | Receipts | Disbursement: | Date Approved |
|-------|----------|-----------------|-----|------------|---------------|---------------|
| 2662 | 10/18/17 | DOES | 1 | | \$33.55 | 10/16/17 |
| | 10/26/17 | Q317 Allotment | D-A | \$5,116.03 | | |
| 2663 | 12/18/17 | Stephanie Zobay | 1 | | \$1,579.92 | 12/18/2017 |
| 2664 | 12/18/17 | Stephanie Zobay | 4 | | \$650.28 | 9/18/2017 |

ANC 3C Savings Account

| C | Date | Payee/Payor | Cat | Deposit | Transfer | Balance |
|---|------------|---------------------|-----|----------|----------|-------------|
| | 10/1/2016 | Opening Balance | | | | \$28,473.43 |
| | 10/31/2016 | Bank of America | D-i | \$0.48 | | \$28,473.91 |
| | 11/30/2016 | Reimbursement + Int | D-O | \$583.47 | | \$29,057.38 |
| | 12/31/2016 | Bank of America | D-i | \$0.49 | | \$29,057.87 |
| | 1/31/2017 | Bank of America | D-i | \$0.49 | | \$29,058.36 |
| | 2/28/2017 | Bank of America | D-i | \$0.45 | | \$29,058.81 |
| | 3/31/2017 | Bank of America | D-i | \$0.49 | | \$29,059.30 |
| | 4/30/2017 | Bank of America | D-i | \$0.48 | | \$29,059.78 |
| | 5/31/2017 | Bank of America | D-i | \$0.49 | | \$29,060.27 |
| | 6/30/2017 | Bank of America | D-i | \$0.48 | | \$29,060.75 |
| | 7/31/2017 | Bank of America | D-i | \$0.49 | | \$29,061.24 |
| | 8/31/2017 | Bank of America | D-i | \$0.49 | | \$29,061.73 |
| | 9/30/2017 | Bank of America | D-i | \$0.48 | | \$29,062.21 |
| | 10/31/2017 | Bank of America | D-i | \$0.49 | | \$29,062.70 |
| | 11/30/2017 | Bank of America | D-i | \$0.48 | | \$29,063.18 |
| | 12/29/2017 | Bank of America | D-i | \$0.49 | | \$29,063.67 |
| | 1/31/2018 | Bank of America | D-i | \$0.49 | | \$29,064.16 |
| | 02/28/18 | Bank of America | D-i | \$0.45 | | \$29,064.61 |



- To print the Savings Account
1. Click Green Button to select print area.
 2. Press control-p
 3. Under Settings choose
 - PRINT SELECTION &
 - FIT ON ONE PAGE
 4. Click on PRINT

10/26/2017

Order Confirmation

[View Warehouse Savings](#)

[Customer Service](#)



All ▾

Search



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[Shop All Departments](#) [Grocery](#) [Business Delivery](#) [Optical](#) [Pharmacy](#) [Services](#) [Photo](#) [Travel](#) [Membership](#) [Locations](#)

Thank You For Your Order

Your order has been received. Please check your email for additional information.

[Continue Shopping](#)

Order Details

| | | |
|--------------|--------------|--|
| Order Placed | Order Number | Payment Method |
| 10/26/2017 | 669817389 |  Visa ending in 2445 Expires 03/18 |

Order Summary

| | |
|--------------------|-----------------|
| Subtotal (1 Items) | \$599.97 |
| Shipping | \$14.95 |
| Tax | \$35.36 |
| Order Total | \$650.28 |

Shipping Details

Ship To
Stephanie Zobay
3000 CATHEDRAL AVE NW
WASHINGTON, DC 20008-3407

15.6" DISPLAY
12GB MEMORY
1.8TB HARD DRIVE



| | |
|--|----------|
| Lenovo Ideapad 320 15 Touchscreen Laptop - Intel Core i7 | Total |
| Item # 1140803 | \$599.97 |
| \$599.97 | |

Quantity:
1

Standard 3 to 5 Business Days: \$14.95

Plain packaging not available.

*Check # 2664
reimb Stephanie Zobay
approved
at Sept Mtg.*

Feedback

| Stephanie Zol | | 2017 | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------------|-------------|-------------|-----------|-------------|-------------|-------------|------------|-------------|-------------|-------------|-------------|------------|-------------|------------|-------------|-------------|-----------|-------------|-----------|-------------|---------|-----------|-------------|-----------|-------------|-----------|-------------|---------|
| 2335 Cathedral Ave NW | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DC 20008 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 228-78-5973 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Head of Household, Fed & DC = 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Period | 15-Jan-17 | 31-Jan-2017 | 15-Feb-17 | 28-Feb-17 | 15-Mar-2017 | 31-Mar-2017 | 1st Qtr | 15-Apr-2017 | 30-Apr-2017 | 15-May-2017 | 31-May-2017 | 15-Jun-17 | 30-Jun-2017 | 2nd Qtr | 15-Jul-2017 | 31-Jul-2017 | 15-Aug-17 | 31-Aug-2017 | 15-Sep-17 | 30-Sep-2017 | 3rd Qtr | 15-Oct-17 | 31-Oct-2017 | 15-Nov-17 | 30-Nov-2017 | 15-Dec-17 | 31-Dec-2017 | 4th Qtr |
| Total Hours | 17.5 | 12.25 | 17.25 | 18.25 | 7.25 | 12.35 | 84.85 | 8.8 | 17.45 | 5.07 | 22.25 | 0.5 | 0.65 | 70.47 | | | | | | | | | | | | | | |
| Per Hour | 28 | 28 | 28 | 28 | 28 | 28 | | 28 | 28 | 28 | 28 | 28 | 28 | | | | | | | | | | | | | | | |
| Gross Pay | \$490.00 | \$343.00 | \$483.00 | \$511.00 | \$203.00 | \$345.80 | \$2,375.80 | \$245.00 | \$488.60 | \$158.76 | \$823.00 | \$286.00 | \$191.80 | \$1,973.15 | | | | | | | | | | | | | | |
| Federal Withholding | | | | | | | \$0.00 | | | | | | | \$0.00 | | | | | | | | | | | | | | |
| Social Security | \$20.58 | \$14.41 | \$20.20 | \$21.46 | \$8.53 | \$14.52 | \$99.78 | \$10.29 | \$20.52 | \$9.84 | \$38.63 | \$16.49 | \$11.69 | \$107.66 | | | | | | | | | | | | | | |
| Medicare | \$7.11 | \$4.97 | \$7.00 | \$7.41 | \$2.94 | \$5.01 | \$29.44 | \$3.55 | \$7.08 | \$2.30 | \$9.03 | \$3.86 | \$2.76 | \$28.61 | | | | | | | | | | | | | | |
| DC | | | | | | | \$0.00 | | | | | | | \$0.00 | | | | | | | | | | | | | | |
| Net Pay | \$462.32 | \$323.62 | \$455.71 | \$482.13 | \$191.53 | \$328.26 | \$2,241.57 | \$231.16 | \$472.74 | \$146.61 | \$500.58 | \$246.65 | \$177.13 | \$1,863.88 | | | | | | | | | | | | | | |
| | | \$785.94 | | \$937.84 | | | | \$ | 1,221.89 | | \$192.78 | | \$1,097.78 | | | | | | | | | | | | | | | |
| Date Paid | 3/13/2017 | 3/13/2017 | 3/20/2017 | 3/28/2017 | 5/15/2017 | 5/15/2017 | | 6/16/2017 | 6/16/2017 | 8/17/2017 | 8/17/2017 | 9/17/2017 | 9/17/2017 | | | | | | | | | | | | | | | |
| Check No. | 2054 | 2054 | 2055 | 2055 | 2057 | 2057 | | 2057 | 2057 | 2059 | 2059 | 2059 | 2059 | | | | | | | | | | | | | | | |
| Period | 15-Jul-2017 | 31-Jul-2017 | 15-Aug-17 | 31-Aug-2017 | 15-Sep-17 | 30-Sep-2017 | 3rd Qtr | 15-Oct-17 | 31-Oct-2017 | 15-Nov-17 | 30-Nov-2017 | 15-Dec-17 | 31-Dec-2017 | 4th Qtr | | | | | | | | | | | | | | |
| Total Hours | 9.4 | 1.25 | 2 | 0.60 | 8.25 | 11.6 | 39.05 | 4.1 | 15.95 | 14.7 | 7.6 | 3.3 | 0 | | | | | | | | | | | | | | | |
| Per Hour | 28 | 28 | 28 | 28 | 28 | 28 | | 28 | 28 | 28 | 28 | 28 | 28 | | | | | | | | | | | | | | | |
| Gross Pay | \$261.80 | \$35.00 | \$56.00 | \$164.80 | \$231.00 | \$324.80 | \$1,093.40 | \$114.80 | \$448.80 | \$411.60 | \$212.80 | \$92.40 | \$0.00 | \$1,278.20 | | | | | | | | | | | | | | |
| Federal Withholding | | | | | | | \$0.00 | | | | | | | \$0.00 | | | | | | | | | | | | | | |
| Social Security | \$16.23 | \$2.17 | \$3.47 | \$11.46 | \$14.32 | \$20.14 | \$67.79 | \$7.12 | \$27.09 | \$25.52 | \$13.19 | \$5.73 | \$0.00 | \$79.25 | | | | | | | | | | | | | | |
| Medicare | \$3.80 | \$0.51 | \$0.81 | \$2.68 | \$3.35 | \$4.71 | \$15.85 | \$1.66 | \$6.48 | \$5.97 | \$3.00 | \$1.34 | \$0.00 | \$18.53 | | | | | | | | | | | | | | |
| DC | | | | | | | \$0.00 | | | | | | | \$0.00 | | | | | | | | | | | | | | |
| Expenses | | | | | | | \$0.00 | | | | | | | \$0.00 | | | | | | | | | | | | | | |
| Net Pay | \$241.77 | \$32.32 | \$51.72 | \$170.66 | \$213.33 | \$299.95 | \$1,009.75 | \$108.02 | \$412.44 | \$380.11 | \$168.52 | \$86.33 | \$0.00 | \$1,180.42 | | | | | | | | | | | | | | |
| | | | | \$498.47 | | | | | | | \$1,608.37 | | \$85.33 | | | | | | | | | | | | | | | |
| Date Paid | 9/18/2017 | 9/18/2017 | 9/18/2017 | 9/18/2017 | 12/14/2017 | 12/14/2017 | | 12/14/2017 | 12/14/2017 | 12/14/2017 | 12/14/2017 | 12/14/2017 | 12/14/2017 | | | | | | | | | | | | | | | |
| Check No. | 2061 | 2061 | 2061 | 2061 | 2063 | 2063 | | 2063 | 2063 | 2063 | 2063 | 2063 | 2063 | | | | | | | | | | | | | | | |
| Period | 15-Jan-17 | 31-Jan-2017 | 15-Feb-17 | 28-Feb-17 | 15-Mar-2017 | 31-Mar-2017 | 1st Qtr | 15-Apr-2017 | 30-Apr-2017 | 15-May-2017 | 31-May-2017 | 15-Jun-17 | 30-Jun-2017 | 2nd Qtr | | | | | | | | | | | | | | |
| Net Pay | \$482.32 | \$323.02 | \$455.71 | \$482.13 | \$181.53 | \$328.26 | \$2,241.57 | \$231.16 | \$472.74 | \$146.61 | \$500.58 | \$246.65 | \$177.13 | 1,863.88 | | | | | | | | | | | | | | |
| Expenses | | \$428.08 | | \$22.60 | | \$12.73 | \$464.31 | | | | \$15.24 | | | 26.99 | | | | | | | | | | | | | | |
| Total | \$482.32 | \$752.60 | \$455.71 | \$504.73 | \$191.53 | \$338.99 | \$2,705.88 | \$231.16 | \$484.49 | \$146.61 | \$665.82 | \$246.65 | \$177.13 | 1,890.87 | | | | | | | | | | | | | | |

| Period | 15-Jul-2017 | 31-Jul-2017 | 15-Aug-17 | 31-Aug-2017 | 15-Sep-17 | 30-Sep-2017 | 3rd Qtr |
|----------|-------------|-------------|-----------|-------------|-----------|-------------|------------|
| Net Pay | \$241.77 | \$32.32 | \$51.72 | \$170.66 | \$213.33 | \$299.95 | \$1,009.75 |
| Expenses | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total | \$241.77 | \$32.32 | \$51.72 | \$170.66 | \$213.33 | \$299.95 | \$1,009.75 |

| | | | | | | | | | | | | | |
|--------------|----|----------|----------|------------|--------|------------|----------|----------|--------|------------|----------|------------|-------|
| Amount Paid | \$ | 1,070.33 | \$ | 690.44 | \$ | 1,248.17 | \$ | 1,113.03 | \$ | 524.02 | \$ | 1,570.92 | |
| Check Number | | 2054 | | 2055 | | 2057 | | 2059 | | 2061 | | 2063 | |
| Expenses | | \$428.08 | | \$24.60 | | \$15.24 | | \$0 | | \$0 | | \$0 | |
| Net Pay | | \$785.94 | | \$1,221.60 | | \$1,097.78 | | \$85.33 | | \$1,608.37 | | \$1,570.92 | |
| | | \$ | 1,214.92 | \$ | 960.44 | \$ | 1,113.03 | \$ | 490.47 | \$ | 1,608.37 | \$ | 88.03 |
| Difference | | | | | | | | | | | | | |

NOTE NOW ZAP CHECK - 02
 PAID ON SEP CHECK
 7 check 2063
 Total Amount Paid YTD \$ 7,094.81

ANC 3C * Stephanie Zobay
October 2017

ANC 3C * S
EXPENSE:

| Date | Hours | Activities | Purchases |
|--------|-------|---|-----------|
| 1-Oct | 0.5 | drop plans at Nancy's house | |
| 2-Oct | 0.5 | scan and email mail | |
| 3-Oct | 0.15 | respond to emails | |
| 5-Oct | 0.75 | update sept minutes | |
| 7-Oct | 0.50 | check mailbox | |
| 9-Oct | 0.15 | respond to emails | |
| 11-Oct | 1.00 | respond to emails, check mailbox | |
| 12-Oct | 0.15 | update agenda, email to TOPS, commissioners | |
| 13-Oct | 0.15 | email with commissioners | |
| 15-Oct | 0.25 | email with Gwen, commissioners | |
| 16-Oct | 1.50 | email with commissioners, check mailbox, scan mail | |
| 16-Oct | 2.00 | prep for public meeting | |
| 16-Oct | 2.75 | public meeting | |
| 18-Oct | 0.25 | email with Malia, commissioners | |
| 19-Oct | 0.75 | create webpage for Angela, respond to emails, | |
| 20-Oct | 0.15 | send resolutions | |
| 21-Oct | 0.50 | check mailbox | |
| 23-Oct | 0.75 | follow up with MPD, resolutions, emails | |
| 23-Oct | 0.30 | update resolution for Malia, | |
| 24-Oct | 1.50 | email with Gwen, Gottlieb, search for Sept audiofile, scan an | |
| 25-Oct | 0.50 | check mailbox | |
| 26-Oct | 1.00 | email with Gwen, purchase laptop | 650.28 |
| 27-Oct | 1.00 | send minutes to Gwen, email with Gwen | |
| 28-Oct | 0.50 | check mailbox | |
| 29-Oct | 0.70 | update website | |
| 31-Oct | 0.30 | send out minutes to All | |
| 31-Oct | 1.5 | set up new Lenovo Laptop, scan and email mail | |
| 15-Oct | 4.1 | | |
| 31-Oct | 16.0 | | |

Total hrs. 20.1
sub totals
TOTAL EXPENSES:

\$650.28
\$0.00

*paid separately
this Q1*

ANC 3C * Stephanie Zobay
September 2017

ANC 3C * Stephanie Z
EXPENSES

| Date | Hours | Activities | Purchases |
|------------------------|--------------|--|----------------------|
| 1-Sep | 0.25 | update website | |
| 2-Sep | 0.5 | check mailbox | |
| 3-Sep | 1 | update website, email with Angela | |
| 5-Sep | 1 | email with Doug, try to get laptop to work | |
| 6-Sep | 0.25 | email with constituent, Doug Ward | |
| 9-Sep | 2.5 | Laptop to Apple Store, email with Gwen, check mailbox | |
| 10-Sep | 0.2 | agenda for approval, email with Malia | |
| 11-Sep | 0.65 | email with Emma, Malia, ALL, update agenda | |
| 12-Sep | 1.25 | email with Nancy, Malia, update QRA, update website | |
| 13-Sep | 0.65 | email with Nancy, check mailbox | |
| 16-Sep | 0.5 | check mailbox | |
| 18-Sep | 2 | meeting prep | |
| 18-Sep | 3.5 | public meeting | |
| 15-Sep | 0.5 | update website | |
| 18-Sep | 0.2 | email with Emma, Gwen, constituent | |
| 19-Sep | 0.15 | email with Nancy | |
| 20-Sep | 0.2 | email with Emma, Nancy | |
| 21-Sep | 0.25 | email with commissioners re laptop, and ABRA | |
| 23-Sep | 1.75 | work on minutes, check mailbox | |
| 25-Sep | 0.25 | email with commissioners re laptop, and Malia | |
| 25-Sep | 0.5 | scan and email mail , email with Nancy | |
| 26-Sep | 0.25 | Send resolution 217-022, email with Gwen | |
| 27-Sep | 1.25 | website posting for Angela, email with Angela, check mailbox | |
| 29-Sep | 0.3 | website posting | |
| 15-Sep | 8.25 | | |
| 30-Sep | 11.6 | | |
| Total hrs. | 19.9 | | |
| sub totals | | | <u>\$0.00</u> |
| TOTAL EXPENSES: | | | \$0.00 |

ANC 3C * Stephanie Zobay
November 2017

ANC 3C * Stephanie Zobay
EXPENSES

| Date | Hours | Activities | Purchases | Expenses |
|------------------------|--------------|---|------------------|-----------------|
| 3-Nov | 0.50 | check mailbox | | |
| 3-Nov | 0.40 | update minutes, email with Nancy | | |
| 7-Nov | 1.00 | reset TOPS ANC account | | |
| 8-Nov | 1.25 | check mailbox, update sept minutes after listening to audiofile | | |
| 9-Nov | 0.30 | email with Angela, Gwen, | | |
| 10-Nov | 0.50 | set agenda, email with Nancy | | |
| 11-Nov | 0.50 | check mailbox | | |
| 13-Nov | 3.00 | Meeting prep | | |
| 13-Nov | 4.50 | Public Meeting | | 12.7 |
| 14-Nov | 0.50 | emails with Gwen, Beau, ABRA | | |
| 14-Nov | 0.75 | disposition of resolutions | | |
| 15-Nov | 1.50 | send resolutions to Emma and Beau, resubmit 2017-026 | | |
| 15-Nov | 0.30 | update website with 2017-022, | | |
| 16-Nov | 0.75 | email exchange with Angela, try to merge her pdf files | | |
| 17-Nov | 0.10 | reply to Angela, forward email invite from Friendship Place | | |
| 18-Nov | 0.50 | check mailbox | | |
| 18-Nov | 1.50 | work on minutes | | |
| 20-Nov | 0.75 | scan and email mail from Nov 18. | | |
| 20-Nov | 0.25 | email resolution 2017-029 | | |
| 21-Nov | 0.50 | finish minutes, send to Gwen | | |
| 25-Nov | 0.50 | check mailbox | | |
| 25-Nov | 1.00 | update dropbox links for minutes | | |
| 29-Nov | 0.20 | reply to Beau and Malia | | |
| 29-Nov | 0.40 | email resolution 2017-025, update address book | | |
| 29-Nov | 0.10 | email Doug Ward re:Carbonite and Dropbox issues | | |
| 29-Nov | 0.50 | check mailbox | | |
| 30-Nov | 0.25 | reply to Malia, Nancy | | |
| 15-Nov | 14.7 | | | |
| 30-Nov | 7.6 | | | |
| Total hrs. | 22.3 | | | |
| sub totals | | | \$0.00 | \$0.00 |
| TOTAL EXPENSES: | | | \$0.00 | \$12.70 |

pend separate

Government of the District of Columbia  Department of Employment Services

Office of Unemployment Compensation P.O. Box 96664 Washington, D.C. 20090-6664 Local Phone: (202)698-7550 Toll Free (877) 319-7346

| | | | |
|---|--|--|---|
| FORM ID: UC30-V | PAYMENT VOUCHER | | PAYMENT VOUCHER DATE: October 18, 2017 |
| EMPLOYER NAME: ADVISORY NEIGHBORHOOD COMM 3C | <p>To avoid interest and/or penalty assessment, the payment must be submitted and processed before the quarterly due date.</p> <p>Use this voucher only if you are making a payment of reported Unemployment Insurance contributions by check or money order. Mail this voucher to the address above with your check or money order payable to "DOES".</p> <p>Write your Unemployment Account number on your check or money order. Do not send cash. Enclose, but do not staple or attach, your payment with this voucher.</p> | | POSTMARK DATE: 10/18/17 |
| EMPLOYER NUMBER: 68089 | | | TOTAL REMITTANCE DUE: \$33.55 |
| FEDERAL IDENTIFICATION NUMBER: 526177826 | | | ENTER PAYMENT AMOUNT SUBMITTED: \$ 33.55 |
| REPORTING PERIOD: Q3-2017 | | | CHECK or MONEY ORDER NUMBER: <Unknown> 2662 |

*Check # 2662
Approved Oct 14/17*